



2021 Summer Camp Counselor

Provide approximately 50 elementary-aged youth with recreational and educational programming during our 8 week summer camp. Camp counselors work closely with lead program staff to plan and implement program activities, supervise participants, and have an opportunity to be a positive influence in the lives of youth.

Camp Counselor Responsibilities:

- Assist Program Manager with the planning and coordination of the Elementary summer camp program.
- Provide hands on assistance in the areas of enrichment activities, literacy, active field trips and recreation clubs.
- Lead groups of 10-12 youth on a weekly basis.
- Provide active supervision and ensure safety of all program participants at all times.
- Demonstrate enthusiasm and a strong work ethic.
- Promote the importance of literacy to all participants in the center by getting all youth to actively participate in Reading Buddies as well as any additional reading opportunities.
- Maintain communication between parents, volunteers, community partners and staff daily.
- Maintain records including attendance, data reports, and incident and behavior records.
- Attend mandatory staff meetings and mandatory trainings.
- Assist with opening and closing procedures each day including room set-up and maintaining daily schedules.
- Serve as a positive role model for elementary age youth.
- Conduct should be respectful, and emphasize appropriate positive values.

Desired Qualifications:

- At least 1 year experience working with youth in an academic or summer camp setting.
- Ability to work independently with little direct supervision.
- Ability to be flexible and work together as part of a fast paced summer camp team.
- Demonstrate ability to problem solve and maintain program expectations.
- Strong communication skills with children, parents, community partners and co-workers.
- Knowledge of behavior management and conflict resolution skills.
- Appreciation of ethnically diverse populations.
- Bilingual Spanish-speaking skills are a plus.
- VCNC is committed to building a culturally diverse faculty and strongly encourages applications from minority candidates.

Hours: 30-36 hours per week between 8:30am-4:30pm

Compensation: \$14.50/hour

Application Deadline: May 24th, 2021. Please send a cover letter and resume to Vera Court Neighborhood Center and email to tomq@veracourt.org

Vera Court Neighborhood Center
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